

Procurement Plan-Services

Procurement Entity: Adansi Asokwa Dist. Ass.

PROCUREMENT PLAN : SERVICES (TECHNICAL & CONSULTANCY)

Source of Funding: DACF, DDF, IGF, ETC.

Contract Packages*	Plan vs. Actual	Package Number	Estimated Amount (Cedis)	Selection Method	Final Authority for Contract Award
	Plan	AR/AADA/TS/001/21	100,000.00	NCT	ETC
1. Property Valuation/Revaluation	Actual				
	Plan	AR/AADA/CS/002/21	43,000.00	RFP	EH
2. Staff Development/ Capacity Building	Actual				
	Plan	AR/AADA/TS/003/21	20,000.00	RFQ	EH
3. Maintenance of Office Motor Vehicles	Actual				
	Plan	AR/AADA/TS/005/21	50,000.00	RFP	EH
4. Prepare & Implement spatial development framework	Actual				
	Plan	AR/AADA/TS/006/21	20,000.00	RFQ	EH
5. Street Naming Exercise	Actual				
	Plan	AR/AADA/CS/007/21	18,650.00	RFP	EH
6. Training of Assembly Staff	Actual				
	Plan				

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Contract Packages*	Plan vs. Actual	Preparation of Request for Proposals	Consultant Proposals		Proposal Evaluation Technical (T) & Financial (F)			
		Prep & Submission by Executing Agency	Invitation Date	Submission/Opening Date	Complete Evaluation Report (T)	Opening Financial Proposals	Complete Eval Report (T) (F)	Approval of Eval Report (T) (F)
			1-2WKS	6-12WKS	1.5-3WKS	1-2WKS		
<i>1. Property Valuation/Revaluation</i>	Plan	12/01/21	26/01/21	01/03/21	15/03/21	22/03/21	05/04/21	19/04/121
	Actual							
<i>2. Staff Development/ Capacity Building</i>	Plan	12/01/21	26/01/21	01/03/21	15/03/21	22/03/21	05/04/21	19/04/121
	Actual							
<i>3. Maintenance of Office Motor Vehicles</i>	Plan	12/01/21	26/01/21	01/03/21	15/03/21	22/03/21	05/04/21	19/04/121
	Actual							
<i>4. Prepare & Implement spatial development framework</i>	Plan	12/01/21	26/01/21	01/03/21	15/03/21	22/03/21	05/04/21	19/04/121
	Actual							
<i>5. Street Naming Exercise</i>	Plan	12/01/21	26/01/21	01/03/21	15/03/21	22/03/21	05/04/21	19/04/121
	Actual							
<i>6. Training of Assembly Staff</i>	Plan	12/01/21	26/01/21	01/03/21	15/03/21	22/03/21	05/04/21	19/04/121
	Actual							
	Plan							

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Source of Funding: DACF, DDF, IGF, ETC.		Negotiations			Contract Finalization		
Contract Packages*	Plan vs. Actual	Negotiations	Submission Draft Contract	Approval of Negotiation report	Contract Amount (Cedis)	Contract ward	Contract Signature
<i>1. Property Valuation/Revaluation</i>	Plan	26/04/21	03/05/21	10/05/21	100,000.00	17/05/21	24/05/21
	Actual						
<i>2. Staff Development/ Capacity Building</i>	Plan	26/04/21	03/05/21	10/05/21	43,000.00	17/05/21	24/05/21
	Actual						
<i>3. Maintenance of Office Motor Vehicles</i>	Plan	26/04/21	03/05/21	10/05/21	20,000.00	17/05/21	24/05/21
	Actual						
<i>4. Prepare & Implement spatial development framework</i>	Plan	26/04/21	03/05/21	10/05/21	40,000.00	17/05/21	24/05/21
	Actual						
<i>5. Street Naming Exercise</i>	Plan	26/04/21	03/05/21	10/05/21	20,000.00	17/05/21	24/05/21
	Actual						
<i>6. Training of Assembly Staff</i>	Plan	26/04/21	03/05/21	10/05/21	20,000.00	17/05/21	24/05/21
	Actual						
	Plan						

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Source of Funding: DACF, DDF, IGF, ETC.		Contract Implementation			
Contract Packages*	Plan vs. Actual	Mobilization Advance Payment	Draft Report	Final Report	Final Cost
<i>1. Property Valuation/Revaluation</i>	Plan	15/06/21	29/06/21	29/06/21	100,000.00
	Actual				
<i>2. Staff Development/ Capacity Building</i>	Plan	15/06/21	29/06/21	29/06/21	43,000.00
	Actual				
<i>3. Maintenance of Office Motor Vehicles</i>	Plan	15/06/21	29/06/21	29/06/21	20,000.00
	Actual				
<i>4. Prepare & Implement spatial development framework</i>	Plan	15/06/21	29/06/21	29/06/21	50,000.00
	Actual				
<i>5. Street Naming Exercise</i>	Plan	15/06/21	29/06/21	29/06/21	20,000.00
	Actual				
<i>6. Training of Assembly Staff</i>	Plan	15/06/21	29/06/21	29/06/21	18,650.00
	Actual				
	Plan				